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TO: Executive Directors, DSN Boards
CEOs, Contracted Day and Residential Service Providers
DDSN Facility Administrators

FROM: Kathi K. Lacy, Ph.D. 
Associate State Director-Policy

RE: Revised Directive 300-03-DD

DATE: November 5, 2010

The below-mentioned department directive was recently revised and is now being circulated for comment. Please reference the table below for the number, name, and status of the directive.

Reference #	Directive Title	Status	Applicability
300-03-DD	Annual Certification of Electrical Systems, Mechanical Systems, Mixing Valves, Fire Alarm Systems, Fire Sprinkler Systems, and Emergency Generators for Renewal of Licensure	Revised-DRAFT	All Licensed Facilities, including DDSN Regional Centers and DDSN Operated or Contracted For Operation Community Residential Homes and Day Programs

The following changes were made to the directive:

1. Adding inspection reports as attachments to directive.
2. Formalizing roles in performing required inspection of facilities at Regional Centers.
3. Rewording directive to include all facilities within DDSN service delivery system.

Please send any comments to Tom Waring (twaring@ddsn.sc.gov) by December 20, 2010.

DISTRICT I

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